

**BRIDGEND COUNTY BOROUGH COUNCIL**  
**REPORT OF THE CLERK & TECHNICAL OFFICER**  
**COYCHURCH CREMATORIUM JOINT COMMITTEE**  
**FRIDAY 6 MARCH 2015**

**PROGRAMME OF MEETINGS 2015/16**

**1. Purpose of the Report**

- 1.1 The purpose of this meeting is to seek approval for the proposed programme of meetings for 2015/16.

**2. Background**

- 2.1 The Memorandum of Agreement for the Coychurch Crematorium Joint Committee states that:-

- (a) "The Joint Committee shall hold two meetings at least in each municipal year (one of which is to be the Annual General Meeting mentioned in the next sub-clause) for the transaction of general business and may hold such other meetings at such intervals as they find necessary or convenient.
- (b) The first meeting of the Joint Committee after the annual meetings of the Councils shall be the Joint Committee's Annual General Meeting. At that meeting the Joint Committee shall elect a Chairman and Vice Chairman for the ensuing year. The Joint Committee shall also receive a report reviewing performance against the Business Plan for the preceding year. "

**3. Current Situation/Proposal**

- 3.1 The following programme of meetings is proposed:-

Friday 12<sup>th</sup> June 2015 - Annual General Meeting

Friday 18<sup>th</sup> September 2015

Friday 4<sup>th</sup> December 2015

Friday 4<sup>th</sup> March 2016

4. **Effect upon Policy Framework and Procedure Rules**

4.1 There is none.

5. **Equalities Impact Assessment**

5.1 There is no impact on specific equality groups and disability duties.

6. **Financial Implications**

6.1 There is none

7. **Recommendation:**

7.1 The Joint Committee is recommended to approve the programme of meetings for 2015/16 contained in the report.

**ZAK SHELL**  
**CLERK AND TECHNICAL OFFICER**  
**17th February 2015**

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**Background Papers:** None